

ECONOMIC INTELLIGENCE COMMITTEE

EIC-D-323/g

TERMS OF REFERENCE  
FOR THE  
SUBCOMMITTEE ON INTERNATIONAL TRADE AND FINANCE

(Approved by the EIC, 18 November 1958)

A. Mission of EIC Subcommittee on International Trade and Finance

1. The mission of the EIC Subcommittee on International Trade and Finance is to provide an organizational framework for carrying out within its field the basic review of coordination responsibilities of the EIC and for ensuring that, on intelligence matters in its field affecting the national security, the intelligence community is supported by the full economic knowledge and technical talent available in or to the Government.

2. As its name implies, the Subcommittee shall be concerned with any aspect of international trade and finance which affects the national security.

B. Membership and Organization

1. Membership of the Subcommittee on International Trade and Finance consists of representatives of the USIB agencies as designated by these departments and agencies and approved by the EIC.

2. Representatives of other government departments and agencies may participate as Associate Members of the Subcommittee upon approval of the EIC.

3. Active participation by agency representatives generally is governed by (a) the extent to which each agency concerned has production responsibilities in the field of international trade and finance, (b) the extent to which an agency has an interest in economic intelligence of broader scope which involve reference matters within the scope of the subcommittee; and (c) the availability of qualified personnel.

4. The Chairman of the Subcommittee is designated by the EIC, and the Central Intelligence Agency provides the permanent Secretariat. The Subcommittee may set up ad hoc working groups

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as necessary to assist in carrying out any of its assigned functions. The production of interdepartmental economic intelligence normally is assigned to ad hoc working groups rather than to the Subcommittee proper, such groups to be responsible to the Subcommittee proper.

C. Functions

1. As the standing interagency economic intelligence group of professional and technical personnel in the field of international trade and finance, the Subcommittee shall perform the following minimum functions:

(a) With the guidance of current Priority National Economic Intelligence Objectives, identify significant research and collection deficiencies in its fields of responsibility and;

(b) Develop and report not less than annually to the EIC ways in which these recognized research deficiencies could be, or are being, corrected and ways in which improvements could be, or are being, made in economic intelligence collection requirements and in the distribution and processing of economic intelligence information.

(c) Facilitate review of proposals for external research contracts in its field in accordance with the provisions of DCID 3/1 using the procedures adopted by the EIC. [See EIC-D-112/1, 5 June 1958, Procedures for EIC Review of Proposed US Governmental External Economic Research Contracts Involving More Than \$5,000.]

(d) Produce, on its own initiative (with EIC approval), or when directed by the EIC, interdepartmental economic intelligence on subjects in its field which transcend the competence of a single department or agency. This may involve the creation of an ad hoc working group under the Subcommittee proper.

(e) Arrange on its own initiative, or when directed by the EIC, for the coordination of individual agency reports deemed of sufficient national security importance to warrant the solicitation of concurrences from the representatives on the Subcommittee. Arrange for coordination with other Subcommittees as appropriate.

(f) Mobilize, in support of the intelligence community, the full economic knowledge and technical talent in its field available in or to the Government. Such support will normally take the form of ad hoc responses to the requests of other USIB Committees [e.g., the USIB Ad Hoc Committee on Exchanges] and cooperation with other subcommittees of the EIC on matters of mutual concern.

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2. In addition to the minimum functions outlined above, the Subcommittee on International Trade and Finance, when appropriate, shall perform the following functions with respect to its assigned field:

(a) Assist or advise agencies in the programming of research in order to minimize duplication and assure as effective a distribution of research effort as is practical in view of each agency's responsibilities.

(b) Provide an opportunity for the review and comparison of methodologies utilized in research in the field covered by the Subcommittee.

(c) Provide an opportunity, where appropriate and practical, of obtaining closer agreement on selected basic statistics within the field of competence of each Subcommittee.

(d) Bring to the attention of the EIC current problems and requirements for coordination research which are recognized by the members of the Subcommittees.

D. Operating Procedures

The Subcommittee shall establish its own operating procedures subject to the following conditions:

1. The Subcommittee will schedule meetings as required to fulfill its responsibilities. It shall meet in formal session at least once each fiscal year to prepare and approve its Annual Report to the EIC. The Annual Report will be responsive to the request of the EIC Secretariat and will cover the activities of the Subcommittee in fulfilling its mission as outlined in C. above.

2. The Subcommittee Secretariat shall provide all members of the EIC, the Subcommittee, and the EIC Secretariat with copies of the Agenda and Minutes of its meetings.

3. Reports and recommendations which have been approved by the Subcommittee may be transmitted to the EIC without comment. In case of dissent, the transmittal must be accompanied by an appropriate statement, prepared by the dissenter(s), advising the EIC of the nature and substance of the dissent.